

**CAITHNESS, SUTHERLAND AND EASTER ROSS
AREA CHILDREN'S SERVICE FORUM**

Core

**Tuesday 3rd July, 2007
11 am – 2 pm**

Meadows, Dornoch

PRESENT:

Graham Nichols	Area Education, Culture & Sport Manager
Dawn Grant (Chair)	Area Children's Manager
Georgia Haire	Assistant General Manager (North CHP)
Charles Stephen	Integration Manager
Alison Phimister	Locality Manager (Mid CHP)
Frances Nixseaman	Highland Young Carers Development Worker
Glyn Halksworth	Manager Highland Young Carers

APOLOGIES: None

IN ATTENDANCE: Maggie Tytler Administrative Assistant

2.	<p>WELCOME AND INTRODUCTIONS</p> <p>Dawn agreed to Chair today's meeting.</p> <p>Charles explained that Frances Nixseaman and Glyn Halksworth are attending to discuss the progress of the Young Carers Pilot Project in Easter Ross.</p>
3.	<p>MINUTES OF PREVIOUS MEETINGS HELD – 27 April 2007</p> <ul style="list-style-type: none"> • £1700 for 1 -1 support – unsure if this payment was made and if so how much. <p style="margin-left: 20px;"><u>Action</u></p> <ul style="list-style-type: none"> • Dawn to contact Northcote Street and inform Charles of her findings. • CEYAC transport case – is ongoing but at no cost to ASCF.
4.	<p>PRESENTATION – YOUNG CARERS PILOT PROJECT – Frances Nixseaman/Glyn Halksworth</p> <p>Glyn attended the R & C ACSF core group on 18th April 2006. The group agreed to proceed with the Young Carers Pilot Project and report back with progress. Glyn welcomed input on issues that have occurred and how to overcome them.</p> <p>Glyn informed the group that Frances is now the responsible officer and she has led this project along with Tykes (young carers service for East Sutherland).</p> <p>There was poor attendance for training organised in Alness, Dingwall, Tain and Invergordon. Those who did attend agreed the training was useful.</p> <p>FHC2 (For Highland's Children 2, Key Outcome 12) states that there should be 'at least one staff member who has received training on Young Carers issues and has at</p>

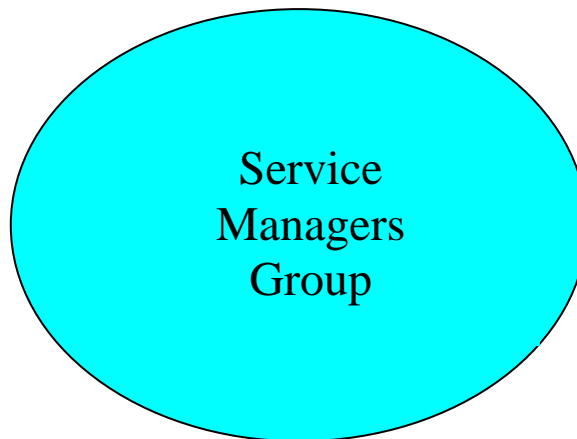
	<p>least one staff member as the named contact for Young Carers.’ A Young Carer Worker was recruited in September and based in Invergordon Academy – space is limited in the school. In January, 2 workers were recruited for Tain and Alness and based in the community.</p> <p>Glyn was concerned that the workers were not being utilised fully while they were in post and that there would be a lack of continuity after they had left. The workers came across unforeseen obstacles such as not being able to display posters nor having posters printed. There have been groups set up where children feel secure and supported with teachers understanding the issues they face.</p> <p>Glyn asked how Frances can be helped to facilitate the scheme and reach a wider group?</p> <p>Georgia stated that the Delivering for Mental Health Plan contained a commitment to a named mental health link person available to each school. This person may have a role also.</p> <p>Graham suggested the pilot project workers should continue working with CSW’s (Children’s Service Workers) and perhaps organise a short seminar to raise awareness. He also recommended utilising school and public librarians to disseminate information for young carers.</p> <p>Charles recommended concentrating on the main contacts – Depute Head Teachers, CSW’s and Senior Management Team – and to meet with them regularly. Charles invited Frances to return to the group if the project required financial support for leaflets.</p> <p>The Group commended the work done and considered good progress had been made regarding raising awareness of young carers and their issues.</p> <p><u>Action</u></p> <p>Charles agreed to meet with Frances regularly.</p> <p>Glyn and Frances concluded by thanking the group for their time and support.</p>
<p>5.</p>	<p>ACSF STRUCTURE – Charles Stephen</p> <p>Charles explained to the group coloured diagram (<i>appendix 1</i>).</p> <p>Other areas would like some type of Networking arrangements to continue – 3 or 4 times a year.</p> <p>Service Managers Group and Liaison Groups will be part of the new structure under GIRFEC.</p> <p>The group discussed a report on ‘Integrated Children’s Services’ which Charles compiled for Bill Alexander.</p> <p>Charles advised that an Assessment Co-ordinator would assist with meeting arrangements. These Co-ordinators will be in post when the Integration Manager’s posts have been deleted – later this year.</p>
<p>6.</p>	<p>MEMBERSHIP</p> <p>Charles pointed out the importance of identifying members for the Service Managers Group.</p> <p>NHS Team Leader for the appropriate ASG would attend Liaison Groups.</p> <p>Dawn and Graham would be required to attend RPG on behalf of Caithness, Sutherland and Easter Ross.</p>
<p>7.</p>	<p>GIRFEC UPDATE</p> <p>Pathfinder is in the Inverness area and is not to drift out to other areas until this has been completed.</p> <p>Charles’s present role is to prepare the areas for the implementation of GIRFEC (Getting It Right For Every Child).</p>

	<p>GIRFEC Briefing meetings have been/to be organised for the areas as follows:-</p> <ul style="list-style-type: none"> • Nairn, Badenoch and Strathspey – Wednesday 5th September • Caithness, Sutherland and Easter Ross – date to be confirmed • Ross, Skye & Lochaber – date to be confirmed <p>Graham requested that his management team, along with himself, attend the Caithness, Sutherland and Easter Ross meeting.</p> <p>Georgia would like Pauline Crow included in this meeting also.</p> <p><u>Action</u></p> <p>Dawn, Graham and Georgia to organise access, for Maggie, to their diaries to organise an appropriate date.</p>
8.	<p>NHS – BOUNDARY ISSUES</p> <p>Alison is the NHS Locality Manager for Easter Ross as part of the Mid CHP.</p> <p>Alison didn't foresee significant issues arising regarding boundaries.</p>
9.	<p>FINANCIAL PLAN</p> <p>Figures had to be reconfigured when Ross was split - now Easter Ross and West Ross.</p> <p>The group agreed to have the Financial Plan divided by ASG's as opposed to divided into areas.</p> <p>Charles explained to the group that the original Ross & Cromarty ACSF had put in place posts before there was a 10% cut in their budget and Mcrone implemented.</p> <p>There was never an increase in the budget to cover these unexpected expenses.</p> <p>Dawn and Graham agreed to discuss CSW posts in August/September 2007. Isobel McBay (Area Learning Support Team Leader) needs to be consulted regarding resources for schools. It was noted that Dornoch High School partly fund a full time CSW. Other schools may consider this model – although not likely to be possible for Primary Schools.</p>
10.	<p>DEVELOPMENT PLAN</p> <p>Group agreed they would like a Development Plan.</p> <p><u>Action</u></p> <ul style="list-style-type: none"> • Charles to draft Development Plan – to include diagrams discussed previously along with policy issues. • Charles to look into PST (Pupil Support Teacher) evaluation. • Charles to supply the group with details of each PST.
11.	<p>CASEWORKING SUB GROUP</p> <p>Confidential information</p>
12.	<p>Date of Next Meeting – following the GIRFEC Briefing meeting in Autumn.</p>

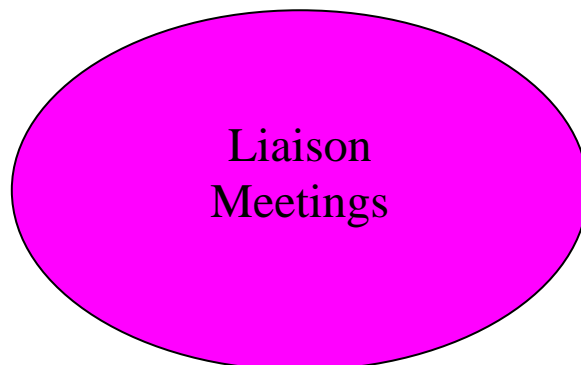
- Strategic development
- Service priority planning



- Level 3c
- Child specific cases
- Conflict resolution
- Additional resources
- Youth Offender Forum
 - ASBO
 - Parenting
 - ISMS



- Level 3b
- Increasing complexity
- Concerns not reducing
- Referral to Reporter
- Additional resources



- Universal provision
- Solution focused
- Parental involvement

