

Integrated Children's Service Managers Meeting (INBS CSMG)
Tuesday 2nd September 2008, 9.30am - 12.30pm in
Operations Room, Catering & Cleaning Offices, 30 Harbour Road, Inverness

Present:

Kate Birch	Area Children's Services Manager - SWS, HC (Chair)
John Bruce	Senior Education Officer - ECS, HC
Tricia Morrison	Public Health Practitioner for Children & Families SE Highland CHP, NHS
Bernadette Cairns	Principal Educational Psychologist - ECS, HC
Louise McClatchey	Area Principal Educational Psychologist
Susan Drew	Reporter to Children's Panel - SCRA
Margaret Kinsella	Acting Assessment Co-ordinator - ECS, HC
Marion MacKay	Clerical Asst. /Typist - ECS, HC (Minutes)

Apologies

Les Donaldson	Inspector, Public Protection Unit - Northern Constabulary
Bill Alexander	Head of Children's Services - NHS/HC

In Attendance:

Jaci Douglas	Children's Champion - HC Councillor
Mary Cosgrove	Team Manager, Children and Families - SWS (East)
Mairi Morrison	Team Manager, Children and Families - SWS (Merkinch)
Valerie Gunn	LAC Education Link Worker - SWS, HC
Marj Stewart	Project Manager - GIRFEC

	Subject	Decision	Actions
1.	Names for discussion	Confidential information - separate minute for INBSCSMG members.	
2.	Welcome and Apologies	Introductions were made & people welcomed to meeting. Louise McClatchy, the newly appointed Area Principal Educational Psychologist	

		was particularly welcomed.	
3.	<p>Minutes from last meeting</p> <p>Matters arising</p>	<p>Approved and agreed as accurate by those at previous meeting.</p> <p>Budget/Funding request proforma - Margaret Kinsella The Glade has closed & has moved to Central PS. Request for funding to develop nurture group in school. This was suggested at previous ICSMG.</p> <p>Communications Strategy: Survey Monkey - Margaret Kinsella This is currently being undertaken and will be brought to next meeting</p>	<p>Agreed.</p> <p>£3,800 agreed.</p> <p>Future agenda item</p>
4.	GIRFEC	<p>Programme 1 & Programme 3 Training events in Nairn and Badenoch & Strathspey - M Stewart The Roll out of awareness & L.P. training for N, B&S is a key priority. Local staff to provide training & act as mentors from each area will need to be identified for when the GIRFEC team is disbanded. GIRFEC subject to Parliamentary debate this week.</p> <p>CSW/CEYW evaluation and amended job remit - M Kinsella CSW/CEYW delighted with the course, and in particular were pleased to note that GIRFEC will ensure their work with children is more visible through inclusion on a Childs Plan.</p>	
5.	Mental Health	<p>Changes in Mental Health Services in SE CHP - Tricia Morrison After conducting an audit of capacity of PMHW in the area TM is developing proposals which highlight the 'risk' of a lower than recommended capacity of</p>	

		<p>Mental Health staff working with C&YP in the community as well as seek an increase in that capacity.</p> <p>It was noted that the school councillor has not been replaced and increasingly staff are working with 'higher tariff' needs rather than dealing with 'early intervention'.</p>	
6.	Parenting Proposals	<p>Parenting Proposals</p> <p>The feed back from a 'focus group' considering the Parenting proposals was noted.</p>	KB to review service level agreements that HC has with regard to Parenting service providers.
7.	AOCB	<p>Timescales for accepting Child Plan requests to ICSMG</p> <p>Names - 2 weeks before</p> <p>Agenda - 1 week before</p> <p>Majority should be on time, need to be flexible for emergencies/late referrals.</p>	Please note timescales.
8.	Date, Time & Venue of next meeting	<p>Tuesday 30th September 2008, 9.30 - 12.30pm in the Operations Room, Catering & Cleaning Offices, 30 Harbour Road, Inverness.</p>	