

**Integrated Children's Service Managers Meeting (INBS CSMG)**  
**Tuesday 5<sup>th</sup> August 2008, 9.30am - 12.30pm in**  
**Operations Room, Catering & Cleaning Offices, 30 Harbour Road, Inverness**

**Present:**

Kate Birch	Area Children's Services Manager - SWS, HC (Chair)
John Bruce	Senior Education Officer - ECS, HC
Jim Neill	Chief Inspector, Burnett Road - Northern Constabulary
Hilary MacPherson	Senior Reporter to Children's Panel - SCRA
Tricia Morrison	Public Health Practitioner for Children & Families SE Highland CHP, NHS
Margaret Kinsella	Acting Assessment Co-ordinator - ECS, HC
Lyn Grant	Admin. Asst, Integrated Children's Services - ECS, HC (Minutes)

**Apologies:**

Bernadette Cairns	Acting Principal Educational Psychologist - ECS, HC
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**In Attendance:**

Debbie Milton	Team Manager, Children & Families Central Team - SWS, HC
Sue Roddick	Acting Team Manager, Children & Families South Team - SWS, HC
Carrie McLaughlan	Youth Justice Practitioner, The Bridge - SWS, HC
Jonathan Turner	Team Manager, Central Highland Team - SWS, HC
Bill Alexander	Head of Children's Services - SWS, HC

	<b>Subject</b>	<b>Decision</b>	<b>Actions</b>
1.	<b>Names for discussion</b>	Confidential information - separate minute for ICSMG members.	
2.	<b>Welcome and Apologies</b>	Introductions were made & people welcomed to meeting.	
3.	<b>Minutes from last meeting</b>	Minutes approved and agreed as accurate.	<b>Agreed</b>

	<b>Matters arising</b>	<p><b>Nurture Group/The Glade - John Bruce</b> The Glade is closing and a new facility will open at Central Primary School from beginning of term.</p>	
4.	<b>GIRFEC</b>	<p><b>Liaison Meetings development - Margaret Kinsella</b> There was previously a request to establish Liaison Meetings. MK met with SW Team Manager's for INBS East, Central &amp; Merkinch to agree to their establishment. They each agreed to hold 2 meetings in the next term with Lead Professionals (LP). Once they have been held, practice will be disseminated &amp; they will develop across other areas. Tricia informed the meeting that NHS has 3 Team Mangers for INBS - Siobhan Ross covering East &amp; Central, Anne Johnstone covering Merkinch and Hilton &amp; East Ness and Margaret Bentley covering South and Child Health &amp; West Ness.</p> <p>ECS Childs Plan Paperwork - need to check whether it will be available at the start of school year.</p>	
5.	<b>Budgets</b>	<p><b>Budgets - Margaret Kinsella</b> Paper distributed showing the budget available for INBS in 2008/09. Margaret talked to this paper and explained the breakdowns.</p> <p><b>Funding Requests Pro forma</b> There is funding available for early intervention. Paper to go to schools informing them of funds available for Early Intervention as well as the pro forma explaining how to request the funds.</p> <p><b>Additional CSW Posts</b> Discussions took place around filling the existing vacant posts, increase of</p>	<p><b>MK to write to schools</b></p> <p><b>Requests for additional</b></p>

		<p>hours in some existing posts and creating new posts. It was agreed that a request would be made for 2 x 20 hrs posts, 2 x 2.5hrs additional hrs to Nairn, 1 x 5 hrs additional for Millburn Primary and additional 7.5hrs for Merkinch.</p> <p>18/08/08 - Margaret organised a training day for CSW's.</p>	<p><b>CSW posts, additional hours etc. gone to Resources Committee.</b></p>
<p>6.</p>	<p><b>Youth Issues</b></p>	<p><b>Youth Issues - Margaret Kinsella</b> <b>Feedback from Croy ASB concerns</b> Appears things sorted after acting as a multi-agency group. ASB Partnership, Youth Development &amp; YAT etc will ensure swift response to concerns raised by the ASB staff.</p> <p><b>Operation Roundup</b> 2 events run (multi-agency between NCH, YAT &amp; Police). First event run on 23/05/08 and 6 children brought in, seen as a success. Second event run on 04/07/08 - also worked well. Test purchase operation ran at same time by Police. 5 off sales tested and all passed. Another test was run later, and 1 off sales has now lost their licence as a result. Blue light disco held on 11<sup>th</sup> July (multi-agency between NCH, YAT &amp; Police). 150 - 200 young people attended and no alcohol or trouble. One planned for later this month. Insp L Donaldson will attend this meeting, CI Neill may attend from time to time.</p> <p><b>B&amp;S Forum - extract from minute from information</b> CI Neill reported Police are currently concentrating on seizure of alcohol with considerable success.</p>	

		214 child concern forms received in last 2 to 3 months and 45 have gone to Reporters office.	
7.	<b>Bill Alexander</b>	<p><b>Parenting Proposals</b>  Previous strategy focussed on the development of a Parenting Academy via the Big Lottery -funding refused. The Parenting Co-ordinator had left their post. Positive Parenting no longer available.  Some money is currently available to encourage Parenting support.  Q - How can we move forward with this?  A - This will be discussed at next meeting.  Kate has allocated resources from Sure Start to support parenting programmes.  Tricia to contact Childcare and Family Resource Partnership to access funding.</p> <p><b>Communication/Locality Groups</b>  Joint Committee for Children and Young People (JCCYP) agreed strategy. ICSMG meetings now happening in all areas and taken on role of much of Area Children's Services Forums (ACSF).  Some local managers feel that they've lost out on services without having network days etc.  Further discussions to be held regarding decisions round this.</p>	<p><b>Bill to be invited to next ICSMG 02/09/08 to discuss further.</b></p> <p><b>Agenda item for next meeting.</b></p>
8.	<b>AOCB</b>	<p><b>Date, Time &amp; Venue of next meeting</b>  Tuesday 2nd September 2008, 9.30am - 12pm in Operations Room, Catering &amp; Cleaning Offices, 30 Harbour Road, Inverness.</p>	<p><b>Margaret to invite Jaci Douglas and Gillian McCreath to the next meeting.</b></p>