

Integrated Children's Service Managers Meeting (INBS ICSMG)
Tuesday 10th February 2009, 10am - 12.30pm in
Operations Room, Catering & Cleaning Offices, 30 Harbour Road, Inverness

Present:

Kate Birch	Area Children's Services Manager - SWS, HC (Chair)
John Bruce	Senior Education Officer - ECS, HC
Louise McClatchey	Principal Educational Psychologist - ECS, HC
Jean Pierre Sieczkarek	Locality Manager for Nairn & Inverness - NHS
Jo Smith	Nurse Education & Development Facilitator for SE Highland CHP- NHS
Geoff Lowe	Reporter to Children's Panel - SCRA
Margaret McShane	Detective Sergeant, Public Protection Unit (PPU) - Northern Constabulary
Margaret Kinsella	Integrated Services Co-ordinator - ECS, HC
Lyn Grant	Admin. Asst, Integrated Children's Services - ECS, HC (Minutes)

In Attendance:

Arthur Scott	Senior Social Worker, Youth Action Team - SWS, HC
Debbie Milton	Team Manager, Children & Families - SWS, HC (Central)
Tattvamasi Mahapatra	Social Worker, Children & Families - SWS, HC (Central)
Marj Stewart	Project Manager, GIRFEC - SWS, HC

	Subject	Decision	Actions
1.	Names for discussion	Confidential information - separate minute for INBS ICSMG members	
2.	Welcome and Apologies	Introductions were made & people welcomed to meeting.	
3.	Minutes from last meeting	Approved and agreed as accurate by those at previous meeting.	Agreed.
	Matters arising	Children's Early Years Workers (CEYW) Kate informed the ICSMG that she has a date in the diary for March to	

		meet with Public Health Team Leaders (PHTL) & Jo Smith to plan how to manage change. CEYW's will sit in Rowan House and be used more effectively by Public Health Nurses & Health Visitors.	
4.	Violence Against Women	<p>Violence Against Women Strategy (VAWS) - Margaret Kinsella Bill Alexander has asked Integrated Services Co-ordinator (ISC) to link to VAWS group. Margaret talked to distributed paper & spoke about the forums. Margaret to meet with Fiona Palin, Head of Operations (CJS & Central Services) and Valerie Gunn, ISC for Mid to discuss what it will involve. Joint training being held through the Highland Wellbeing Alliance ("Meeting the Need") and is around violence against women and child protection. Good link between SWS & Women's Aid but all agencies need to now have this link. Police - any officer attending a domestic violence incident will complete a child concern form if child in house or if woman is pregnant.</p>	MK to report back after further engagement.
5.	GIRFEC	<p>GIRFEC - Marj Stewart & Margaret Kinsella</p> <p>GIRFEC Team has funding until end Sept 09, with their role changed to offer SMGs support to manage process.</p> <p>Service Managers Group (SMG) Workshop A SMG workshop planned for Thursday 19th February 2009 in the Ben Wyvis Hotel, Strathpeffer. Its purpose is to engage more fully with the SMGs (Mid & North) as GIRFEC is rolled out, as SMGs have to ensure implementation in their services. Group invited to do ½ day or a presentation to other SMGs to say how it's worked, what hasn't worked and if we need to do anything else.</p>	ALL

	<p>Walkthrough of paperwork would be done in the morning. NHS - Tricia Morrison should attend. Police - Margaret McShane will attend. EP's nobody can attend unfortunately. John Bruce can attend for the morning only.</p> <p>Discussion re the ISO/SW Manager Event John, Kate, Bill, GIRFEC team, SWS TM, ISO's attended this event. Walked through model and expectations of ISO role with discussions. Evaluation and feedback paper distributed. Still much to do round early intervention.</p> <p>Liaison Meetings (LM) The GIRFEC guidance sets out the role remit and need for LM which have not been regular in INBS. We need to ensure this is properly developed. Because LM aren't necessarily happening some agency staff feel they don't speak with SWS. If these meetings happen regularly (not just to discuss child's plan) this would be corrected. Named Person (NP)/Lead Professional (LP) attend Solution Focussed Meeting (SFM) while it is Team Managers (TM) who should attend the LM. TM & ISO's (who organise meeting) attend for SWS, with the TM being decision maker. ECS still to clarify, but possibly HT, AEO or SEO. HT's will say they don't have territorial remit. Various discussions round LM took place. Formal schedule for LM to be done. ICSMG must consider practicalities and how areas are grouped as soon as possible. When receiving referral SCRA have said they get a minute from LM - it should be a child's plan they now receive instead.</p>	<p>Marj & JPS to invite Tricia.</p> <p>ALL</p> <p>Lyn to send out LM Guidance.</p> <p>Mapping exercise to be done to clarify attendance & areas for LM.</p>
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		Dispute Resolution This item wasn't discussed, take forward for March agenda.	
6.	AOCB	None.	
7.	Date, Time & Venue of next meeting	Tuesday 10th March 2009, 9.30am - 12.30pm in the Operations Room, Catering & Cleaning Offices, 30 Harbour Road, Inverness.	