

**Integrated Children's Service Managers Meeting (INBS CSMG)**  
**Tuesday 25<sup>th</sup> November 2008, 10am - 12.30pm in**  
**Operations Room, Catering & Cleaning Offices, 30 Harbour Road, Inverness**

**Present:**

Kate Birch	Area Children's Services Manager - SWS, HC (Chair)
John Bruce	Senior Education Officer - ECS, HC
Stevie Cowie	Acting Inspector, Public Protection Unit - Northern Constabulary
Margaret McShane	Detective Sergeant, Public Protection Unit - Northern Constabulary
Tricia Morrison	Public Health Practitioner for Children & Families SE Highland CHP, NHS
Louise McClatchey	Area Principal Educational Psychologist - ECS, HC
Margaret Kinsella	Integrated Services Co-ordinator - ECS, HC
Lyn Grant	Admin. Assistant, Integrated Children's Services - ECS, HC (Minutes)

**Apologies**

Les Donaldson	Inspector, Public Protection Unit - Northern Constabulary
Reporters	Reporters to Children's Panel - SCRA

**In Attendance:**

Fiona Lorrain-Smith	Social Worker, Youth Action Team - SWS
Sylvie Nichols	Integrated Services Officer - SWS, HC (Merkinch)
Fay Broadley	Head Teacher, Merkinch Primary School - ECS, HC
Bernadette Finnie	Social Work Services Lead - GIRFEC

	<b>Subject</b>	<b>Decision</b>	<b>Actions</b>
1.	<b>Names for discussion</b>	Confidential information - separate minute for INBS ICSMG members.	
2.	<b>Welcome &amp; Apologies</b>	Introductions were made & people welcomed to meeting.	



An evaluation will be carried out as to how Panel members experience the changed processes & paperwork.

### **Pan Highland**

Currently rolling out LP training in RSL coupled with awareness and agency training. GIRFEC Board is considering whether training programme needs to be adapted and also if there's more work to be done in INBS. Training programmes in place until March 09.

### **National**

Considerable interest in GIRFEC work and lots of questions about the Named Person, the Model, Hearing reports, Guidance etc. Argyll & Bute, Glasgow, East Renfrewshire particularly interested in aspects of the work. Lots of hits on website.

### **Northern Constabulary - Acting Insp. Stevie Cowie/ DS Margaret McShane**

Public Protection Unit (PPU) operates the GIRFEC system for INBS.

GIRFEC had a considerable impact on day to day practice for NC.

July 07 Inverness fully operational & running processes. Processes introduced in N B&S at end of Sept. Evidence of a few problems in its introduction.

On average the PPU receives 25 - 30 Child Concerns a week. Each concern is discussed with TM in SWS, processed & faxed to SWS, YAT etc. Photocopied forms sent to NHS & ECS.

Public Health & ECS staff [Named Person] have found receipt of Concern information hugely helpful. Concern Forms will now be sent to SWS only if action to be taken.

### **Establishing links between Health and Early Years Education - Tricia Morrison**

Links between HV & EY establishments have been dependant on individual practice.

		<p>This had to be tightened up, with standards of contact across INBS. Changing practice has been a challenge - one visit by HV to an establishment a term is seen as a minimum but needs to be more.</p> <p>Tricia &amp; Care and Learning Alliance (CALA) are working with 3 pre school establishments to pilot 'best practice' .</p>	
5.	AOCB	<p><b>Dates for 2009 ICSMG Meetings</b> Table of dates given out for information.</p> <p><b>INBS Easy Guide - For Highlands Children Website</b> Link for EG given out - draft EG on website at the moment but would hope to have final document by next week. <a href="http://www.forhighlandschildren.org/acsf-plans-and-misc/inbs-eg131108.pdf">http://www.forhighlandschildren.org/acsf-plans-and-misc/inbs-eg131108.pdf</a></p> <p><b>Article from Inverness Courier</b> <a href="http://www.inverness-courier.co.uk/news/fullstory.php/aid/7931/Shock_rise_in_abuse_of_children.html">www.inverness-courier.co.uk/news/fullstory.php/aid/7931/Shock_rise_in_abuse_of_children.html</a> Everyone surprised at figures quoted. Discussions took place round this document. This could be a misleading article. Police have seen increase in Child Protection since unit set up and not sure if it's because people feel more confident in reporting. Para 2 - Figures could be broken down and it's not necessarily true that crimes against children have increased but perhaps assaults have and figures have been put together. Para 5 - Child Protection figure numbers have dropped in the last year, there may have been some creative editing in the article.</p>	<p><b>S. Cowie to speak with CI Innes.</b></p>

		<p><b>Co-ordinated Support Plan (CSP) &amp; Child's Plan (CP) - John Bruce</b>  John gave background to CSP, the different stages, legalities, how it works etc. A CSP was undertaken &amp; agreed (with all legalities). A CP was then undertaken which appears not to take any account of the (legally agreed) CSP. Has this CP been agreed with Health &amp; Education?</p> <p>Annual Education Psychologist (AEP) conference in Glasgow last week - Bill Alexander spoke on GIRFEC, Louise thought it was excellent. English EP's thought the information sharing procedures were fantastic.</p> <p>Kate informed the meeting that the Assistant Area Children's Services Manager (AACSM) post has been appointed. Mairi Morrison will start on 01/12/08 although she will need to carry on doing her own post as TM for Merkinch until this post is filled.</p> <p><b>Finally</b> - the group was informed that Insp. L Donaldson will be taking up a post in Orkney in the new year. The group thanked him for his involvement and interest in Childrens services in B&amp;S and as PPU lead. The group then wished him well. Northern Constabulary will be represented by Acting Insp. S Cowie</p>	<p><b>ICSMG will look at specific case. Agenda item for 13/01/09 meeting.</b></p>
6.	Date, Time & Venue of next meeting	Tuesday 13 <sup>th</sup> January 2009, 9.30 - 12.30pm in the Operations Room, Catering & Cleaning Offices, 30 Harbour Road, Inverness.	