

Integrated Children's Service Managers Meeting (INBSCSMG)

**Tuesday 29th January 2008, 10am - 12pm in
Operations Room, 30 Harbour Road, Inverness**

Present: John Bruce Senior Education Officer - ECS, HC
Tricia Morrison Public Health Practitioner for Children & Families SE Highland CHP, NHS
Bernadette Cairns Acting Principal Educational Psychologist - ECS, HC
Margaret Kinsella Acting Assessment Co-ordinator - ECS, HC
Marion Mackay Clerical Assistant - ECS, HC (Minutes)

Apologies Kate Birch Area Children's Services Manager - SWS, HC (Chair)
Ian Cox Chief Inspector, Burnett Road - Northern Constabulary
Hilary MacPherson Senior Reporter to Children's Panel - SCRA
Karen Erskine Reporter to Children's Panel - SCRA
Marj Stewart Project Manager - GIRFEC - SWS, HC

In Attendance: Sue Roddick, Team Manager, Children and Families - SWS (South)
Arthur Scott, Senior Social Worker - Youth Action Team
Roseann Christie ASN Team Member

	Subject	Decision	Actions
1.	Names for discussion	Confidential information - separate minute for INBSCSMG members.	CSP Agreed
2.	Welcome and Apologies	Introductions were made & people welcomed to meeting.	
3.	Minutes from last meeting	Approved and agreed as accurate by those at previous meeting.	Agreed.

	Matters arising	<p>MK had discussed ISS requests with G. Cooper.</p> <p>Youth Offender Forum receives reports on outputs from ISS.</p> <p>SW caseworker receives report re referral outcomes.</p> <p>CSMG wants to know whether ISS is working for those YP who receive services. Need to consider quality evaluation to build in quality indicator.</p>	
4.	GIRFEC	<p>GIRFEC Update - Margaret Kinsella</p> <p>GIRFEC DRAFT Guidance distributed - will be a 3 month consultation.</p> <p>Request that CSMG pay particular attention to Parts 4/5 & Appendix 1.</p> <p>Part 3 Page 5 - named person <u>not</u> class teacher; most appropriate.</p> <p>C. Cameron will meet with ECS staff, MK meeting with ASG's.</p> <p>I.T. questions re Child's Plan Template</p>	<p>GIRFEC - to continue.</p> <p>Christine Cameron to attend an early Ed Ref group briefing</p>
5.	LAF Applications	<p>Local Action Fund Applications</p> <p>This is the last year of LAF funding in this particular way.</p> <p>There was concern that despite request from Police Area Coordinator there was no substantial bid for Midnight Football from Ward Managers.</p>	<p>Recommend all.</p> <p>Request to Ward Managers that the Police / NCH Midnight Football programme is funded.</p>
6.	AOCB	<p>Changes in NHS Structures around Primary Care - Tricia Morrison</p> <p>The replacement for Jo Veasey is confirmed as Margaret Walker.</p> <p>A meeting to be held by Nigel Small with JPC, Mgt Walker & Hilda Hope will consider the children's services portfolio on 30.01.08.</p> <p>Tricia has prepared a revised job description for the Public Health Practitioner which incorporates the role of Portfolio holder for the CHP.</p>	

		<p>Childcare & Family Resource Partnership - Paper distributed for information</p> <p>Children & Families Teams, INBS - Paper distributed for information 6 SW teams, 2 SFLO vacancies. There is a consultation with CSWs regarding widening their remit to all schools within clusters.</p> <p>Sure Start Community Early Years Workers - to move from Family Centre to fit in with new structure.</p>	
7.	Date, Time & Venue of next meeting	Tuesday 19th February 2008, 10 - 11.30am in Operations Room, 30 Harbour Road, Inverness.	