

Integrated Children's Service Managers Meeting (INBS CSMG)
Tuesday 30th September 2008, 9.30am - 12.30pm in
Operations Room, Catering & Cleaning Offices, 30 Harbour Road, Inverness

Present:

Kate Birch	Area Children's Services Manager - SWS, HC (Chair)
John Bruce	Senior Education Officer - ECS, HC
Les Donaldson	Inspector, Public Protection Unit - Northern Constabulary
Jean Pierre Sieczkarek	LHCC Manager SE Highland CHP, NHS
Bernadette Cairns	Principal Educational Psychologist - ECS, HC
Louise McClatchey	Area Principal Educational Psychologist
Margaret Kinsella	Integrated Children's Services Co-ordinator - ECS, HC
Lyn Grant	Admin. Assistant, Integrated Children's Services - ECS, HC (Minutes)

Apologies Susan Drew Reporter to Children's Panel - SCRA

In Attendance:

Arthur Scott	Senior Social Worker, Youth Action Team - SWS
Wendy Allman	Team Manager, Children and Families - SWS, HC (Hilton & East Ness)
Wendy Lowrie	Unit Manager, Ashton Road - SWS, HC
Valerie Gunn	LAC Education Link Worker - SWS, HC
Rikki Selkirk	Integrated Services Officer - SWS, HC (Inverness East)
Monika Hoffmann	Social Worker, Children and Families - SWS, HC (Central)
Gavin Sked	Head of Black Isle Education Centre - ECS, HC
Jill Moss	Police Lead - GIRFEC
Anne Edwards	Principal Housing Officer - H&PS, HC

	Subject	Decision	Actions
1.	Names for discussion	Confidential information - separate minute for INBSCSMG members.	

2.	Welcome and Apologies	Introductions were made & people welcomed to meeting.	
3.	Black Isle Education Centre (BIEC)	<p>Admissions & GIRFEC - Gavin Sked (GS) & John Bruce</p> <p>BIEC has 12 places. Discussions on what BIEC offers, how places are allocated and how we could move forward. Snr Management believes there should be a link between BIEC & the 3 ICSMG. How can this be best done? Previously places at BIEC were allocated by a local Joint Admissions Group (JAG).</p> <p>GS investigated advantages & disadvantages of seeking a place in BIEC. Currently referrals come from LG's, they may be inappropriate, BIEC not always fully informed of previous work with YP and schools unsure if it is a suitable placement. The age & make up of school roll is relevant while an application is considered. Access to medical information has been poor but now improving.</p> <p>There is a need for speed of information & decisions between parties. Requests for places come from the 3 areas. It was agreed that any change should NOT involve GS attending 3 separate ICSMG. ICSMG. Places are limited that prioritising is complex and should be local. The ICSMG is not the admissions group.</p> <p>Potential solution:</p> <ul style="list-style-type: none"> • The BIEC Management Support Meetings (MSM) meets monthly & considers requests then put forward to ICSMG. • The ICSMG consider requests then refer to MSM for decision. • A decision should be made about placement at the Child's Plan meeting, it should also be regularly reviewed, should a YP still be there after say 2 years. <p>A Lead Professional brings Child's Plan & request to ICSMG which then pass to group with representation from 3 ICSMG & GS.</p>	This will need further consideration and discussion at next meeting.

4.	Minutes from last meeting Matters arising	Approved and agreed as accurate by those at previous meeting. Communications Strategy: Survey Monkey - Margaret Kinsella	Agreed. Agenda item for ICSMG on 28/10/08.
5.	GIRFEC	Programme 1 & Programme 3 Training events in Nairn and Badenoch & Strathspey - Jill Moss GIRFEC into next phase of training - dates set until February 2009. Badenoch & Strathspey (B&S) and Nairn Programme 1 events have happened and seemed to be successful. Prog. 3 in B&S was attended by 20 Education, 1 NHS, 1 SW & 1 Police - a difficult mix for Police & NHS leads to work with. Prog. 3 in Nairn this week - predominately ECS, so ECS will lead it. A final tranche for INB&S in Tulloch Castle will be done. Same questions coming up every time at training/awareness events - the principle is accepted but concerns about adequate resources. There is a need to identify staff from partner agencies for "Training the Trainer", so they can lead the LP 2 day training. The ICSMG are asked to identify suitable candidates. Recent work undertaken considering how case conferences can be run. Proposals will come out soon. Stirling University are interested in using the 2 day training to inform students' induction, training etc. There have been a considerable number of requests from across Scotland to consider Highlands GIRFEC development. Panel members met with GIRFEC staff in Helmsdale to discuss the	Any names for "Training the Trainer" to Marj Stewart or Kay Ballantyne Consultation event paper to go on the GIRFEC website. Link to follow when this has been done.

		role of the Panel and their connection and influence on a Child's Plan. Further dates coming up to meet with panel members to discuss and alleviate any issues they have.	
6.	Be-Co Meeting	Behaviour Co-ordinator Evaluation Meeting - Margaret Kinsella	Agenda item for ICSMG on 28/10/08.
7.	AOCB	None	
8.	Date, Time & Venue of next meeting	Tuesday 28th October 2008, 9.30 - 12.30pm in the Operations Room, Catering & Cleaning Offices, 30 Harbour Road, Inverness.	