

Ros is Cromba Fòram Sgìreil Sheirbheis na Cloinne

ROSS & CROMARTY AREA CHILDREN'S SERVICE FORUM

Core

Tuesday 28th November, 2006
1 pm – 4 pm

Boardroom, Maywood, Dingwall

PRESENT:

Maureen Keough (Chair)	Area Children's Service Manager
Cath Rosie	Acting Area Co-ordinator – Pupil Support Services
Ian Goode	Childcare & Family Resource Officer
Bob Cameron	Area Manager
Val Steele	Senior Education Officer
Peter Hoffmann	Community Learning & Leisure Manager
Shirley Stevenson	Head Teacher, Culbokie Primary
Alison Horner	Senior Family Liaison Officer
Maggie Callachan	Senior Family Liaison Officer
Catherine Zawalnyski	Professional Adviser for Children & Families

APOLOGIES: Alison Phimister Assistant General Manger, MHCHP

IN ATTENDANCE: Maggie Tytler Administrative Assistant

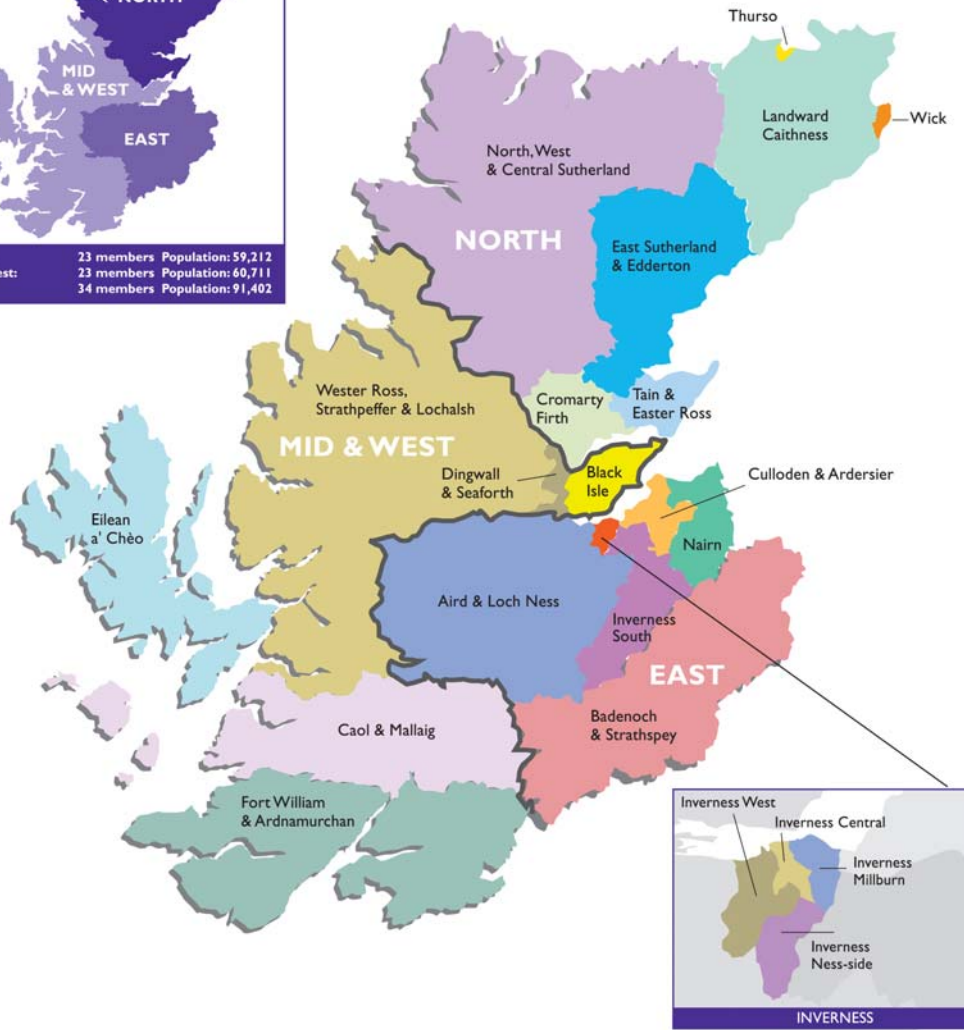
2.	MINUTES OF PREVIOUS MEETINGS HELD – 26 September 2006 <ul style="list-style-type: none">• Social Work Inspection Agency – no formal feedback as yet.• Black Isle Education Centre - Charles circulated e mails regarding nursing input at BIEC to Alison Phimister and Catherine Zawalnyski. Catherine has forwarded this information to her manager and she has asked Jane Park to let her know what is required.• Senior Family Liaison Officer to give a presentation today on how Liaison Groups are working and how they are being developed.• GIRFEC (Getting it Right For Every Child) – Shirley concerned schools haven't heard anything recently. GIRFEC should be implemented mid to end of 2007. If schools have any issues they should contact the SFLO.
3.	PRESENTATION – DEVELOPING INTEGRATED CHILDREN'S SERVICES AROUND ASG's – Alison Horner/Maggie Callachan <p>Maureen introduced Maggie Callachan who covers Alness, Invergordon and Tain. Alison Horner covers Dingwall/Fortrose.</p> <p>Maggie Callachan has 9 Children's Service Workers (2 posts currently advertised) which have 92 children receiving attention. Surestart funded agencies are Homestart</p>

	<p>and NCH. Homestart are involved with 34 families and provide home visiting and volunteer support. NCH work with 9 families. Community Early Years Worker at Tain currently deal with 8 families. They stimulate the children who have learning difficulties and support their families. Maggie supervises their work load and attends/services Early Years Liaison Group meetings.</p> <p>Alison Horner has 3 Children’s Service Workers and 1 Community Early Years Worker covering Fortrose, with a vacancy in Dingwall. CSW do group work activities and try to engage children within the school. There is a drop-in session during lunch time which is jointly with YW and CSW. Alison is trying to establish relations between YW, CSW and home support workers within the community. She is also looking at joint working with EYW, CSW and primary schools. Alison attends the Youth Development Forum which looks at programmes for children and transport issues. Alison developing consultancy groups for pre-school children, which is held every 6 weeks in Dingwall – families can attend to discuss any issues, share information and get ideas from professionals.</p> <p>Maureen asked if there were any problems with Liaison Groups - making them work, administration, who takes responsibility for taking issues forward? Maggie has admin support within the school but Alison is having to do her own which takes up valuable time. Ian Goode offered admin assistance for Alison.</p> <p>Liaison Arrangements – are all ASG’s having regular meetings? Majority are – primaries are unsure to include Alison. SFLO’s need to reiterate their role to schools as key people to access assistance such as CSW.</p> <p>Maggie thought NCH were not getting referrals because they hadn’t been able to deal with many referrals in the past. Maureen pointed out that the new referral form must be used to standardise information.</p> <p>Val indicated that up dated information on SFLO needed to be sent out to schools. It was pointed out that the Development Plan is given to new teachers as part of their induction. Multi-agency working is included in the new Head Teachers CD pack.</p> <p>What training is needed? Multi-agency training around was bi annually, but due to drop in numbers of those attending this was discontinued. Due to lack of funding this is no longer an option which can be serviced by the Area Children’s Service Forum. Val suggested each school apply for the Leadership Grant and thought this should be put on the agenda at the next Head Teachers meeting.</p> <p><u>Action</u></p> <ul style="list-style-type: none"> • Maggie and Alison look into training at ASG level using a scenario mechanism. SW and Ed, Health take the idea back to their colleagues – Charles offered his support. • Ian to liaise with Maggie and Alison.
4.	<p>CHILDCARE PARTNERSHIP BUDGET – Ian Goode</p> <p>Ian informed the group that the total spend from this budget is £243,000. Funds available £3,000. Possibility of more savings to be made.</p>
5.	<p>SURESTART BUDGET – Charles Stephen/Maureen Keough</p> <p>There is currently a projected underspend of approximately £100,000. This could assist the ACSF budget. <i>The group agreed for this to be done in principle.</i></p> <p><u>Action</u></p> <ul style="list-style-type: none"> • Charles to check with finance officer if it is acceptable to take £30,000 out of the Surestart budget to assist deficit and confirm the balance. • Charles, Alison, Maureen and John to discuss funding.
6.	<p>CSW VACANCIES-BUDGET – Charles Stephen</p>

	<p>ACSF have no funding for the posts advertised. Charles explained that planned budget had to be reprioritised. Ian thought Surestart would be able to make a contribution if it was for children under 4 years old. The group suggested requesting funding from John Ritchie out of the Better Behaviour Better Learning funds – only require approximately half which was originally committed.</p> <p><i>Group reluctantly agreed the CSW posts would not be able to go ahead due to lack of funding. However, gave approval in principle if funds can be transferred from Surestart Budget. Maureen Keough agreed to provide 1/12th of CSW provision (£24,000) and 1/6th of Wester Ross provision (£6,000).</i></p> <p>Action</p> <ul style="list-style-type: none"> • Maureen and Ian to look into Childcare Partnership funds - £5,000. • Charles to discuss BBBL funding with John Ritchie.
7.	<p>SUBSTANCE MISUSE PREVENTION & EDUCATION – All</p> <p>To be put on the next agenda.</p>
8.	<p>NEW ORGANISATIONAL AREAS-ACSF STRUCTURE – All</p> <p>Charles distributed a map of the proposed new Highland Council Structure. (<i>see appendix 1</i>) Discussion around possibilities. Too soon to be decisive.</p> <p>Proposed area structure. http://www.highland.gov.uk/NR/rdonlyres/D0FFFF7B-A80C-461D-9DD8-C906809EE5E7/0/ECS65.pdf</p>
9.	<p>ROSS-SHIRE WOMEN’S AID-EVALUATION – Charles Stephen</p> <p>Ross-shire Women’s Aid received funding from the Scottish Executive and they have been asked to complete an evaluation by way of checking/analysing what work is being done. Monitoring and Evaluation Form distributed.</p> <p>Stephen Callan is already giving funding to Women’s Aid.</p> <p>Action</p> <p>Charles to send an electronic copy of the evaluation to Steve Callan.</p>
10.	<p>AOB</p> <ul style="list-style-type: none"> • Charles informed the group that it has been agreed full funding for Breakfast Clubs for 2006/07. • Group agreed dates for 2007. (<i>see appendix 2</i>)
11.	<p>Date of Next Meeting</p> <p>23 January 2007 1 pm – 4 pm venue tba</p>



Proposed Multi-Member Wards and Operational Areas



NORTH OPERATIONAL AREA		
Ward No./ Ward Name	No. of Members	2004 Population
1 North, West & Central Sutherland	3	6,055
2 Thurso	3	7,849
3 Wick	3	7,506
4 Landward Caithness	4	9,809
5 East Sutherland & Edderton	3	7,620
7 Cromarty Firth	4	11,652
8 Tain & Easter Ross	3	8,721
North Area	23	59,212

MID & WEST OPERATIONAL AREA		
Ward No./ Ward Name	No. of Members	2004 Population
6 Wester Ross, Strathpeffer & Lochalsh	4	11,758
9 Dingwall & Seaforth	4	11,073
10 Black Isle	4	9,468
11 Eilean a' Cheò	4	9,694
12 Caol & Mallaig	3	8,080
22 Ft William & Ardnamurchan	4	10,638
Mid & West Area	23	60,711

EAST OPERATIONAL AREA		
Ward No./ Ward Name	No. of Members	2004 Population
13 Aird & Loch Ness	4	10,020
14 Inverness West	3	8,106
15 Inverness Central	4	12,672
16 Inverness Ness-Side	4	10,477
17 Inverness Millburn	3	8,657
18 Culloden & Ardersier	4	11,523
19 Nairn	4	10,809
20 Inverness South	4	7,156
21 Badenoch & Strathspey	4	11,983
East Area	34	91,402

R & C ACSF 2007

Tuesday 23rd January	Core 1 pm
Tuesday 27th February	Core 1 pm
Tuesday 27th March	Core 1 pm
Tuesday 24th April	Core 1 pm
Tuesday 29th May	Core 1 pm
Tuesday 26th June	Core 1 pm
<i>Tuesday 31st July</i>	Core 1 pm
Tuesday 28th August	Core 1 pm
Tuesday 25th September	Core 1 pm
Tuesday 30th October	Core 1 pm
Tuesday 27th November	Core 1 pm

Date in red and italic are during holidays