

<b>DATE</b>	27th June 2005	<b>TYPE OF MEETING</b>	Partnership Meeting
<b>PRESENT</b>			
Ian Goode, Bob Litster, Katy Kitchingham, Susan Kruse, Yvonne Munro, Jane McKenzie, Susan Campbell, Glynne Williamson, Helen Sharp, Raine MacLennan, David Alston, Wendy Sanders, Morven Shepherd, Fiona Morrison, Morag Robb, Gillian Newman, Jessica Dodd, Catherine Zawalynski.			
<b>APOLOGIES</b>			
1. Carol MacRae, Lynne Bannister, Sam Brogan, Stephanie Bruce, (HPS), Susan Russel, Eileen Burnham, Marion Fraser, Stephanie Bruce, Katie Hutton, John Ritchie, Kath McLennan, Carol McRae, Charles Stephen, Susan Standish, Angela MacLean.			
<b>AGENDA</b>			
<ol style="list-style-type: none"> <li>1. Apologies.</li> <li>2. Previous minutes.</li> <li>3. Development Officers Report.</li> <li>4. Wendy Saunders – Highland 2007 + Youth Music Initiative.</li> <li>5. Creative Recycling Report – Katy Kitchingham.</li> <li>6. The Alan + Project – Bob Litster.</li> <li>7. Update from HPS&lt; Childminding Association, CNSA, OOSC Fed etc.</li> <li>8. A.O.C.B.</li> <li>9. Date of next Meeting.</li> </ol>			
<b>MINUTES</b>			
2. Previous minutes – Agreed.			
<b>3. Development Officers Report.</b> <b>West coast</b> Eileen wished to thank everyone who came to the Road shows. The main issues at the Road shows were; <ul style="list-style-type: none"> <li>➤ Supported parent and toddler groups wanted, probably with use of mobile crèche and possibly the model that Family First use. Also to develop a programme of parent activity/development</li> <li>➤ Need to work with Ullapool existing P&amp;T group or it may close.</li> <li>➤ Some demand/interest for parenting education</li> <li>➤ Need for more childminders in most areas but an issue in Ullapool where there are currently 10 but parents cannot get care when they want it.</li> <li>➤ We will look at subsidising childminders in remote areas – need to work up criteria.</li> <li>➤ Parents who came were appreciative, children enjoyed the crèche.</li> <li>➤ A great opportunity for networking and potential for more local partnership working</li> <li>➤ Cllr Jean Urquhart was very supportive.</li> </ul> <p><b>Early years review</b> – a number of groups and areas were identified for rationalisation but only 2 groups are in a position that may end up in a closure these are; One group where there is no committee and a meeting with parents from this community is to be</p>			

held to discuss setting up a committee to support the group this coming year if this is unsuccessful then the group will face closure.

**Out of school care** – Invergordon –still waiting for confirmation of WFF money – it is understood that the final decision is with the S Executive. Parents meeting was held @ Park primary and the responses were very positive and indicated a significant support for such a service. Investigation into premises is still underway but hopefully for a Sept / Oct. opening.

Conon OOSC going very well with attendees in double figures which is excellent at this early stage of a new club.

S1 / S2 club 500 + questionnaires have been sent out to all P6/P7 and S1 pupils to gauge need for OOSC for S1 and S2's 15+ responses so far have been returned all wanting such a service – and suggestions that this is a needed service is high – we shall collate the information and we shall then look at viability and hopefully speak to some of the children/young people who might be involved.

The discussions with Ross county re – their summer programme and providing CC in 2 OOSC went well – and 2000 fliers were given to RC to distribute with there programme – however there may be a number of problems with this distribution and there have been only a few enquiries from parents so far. IG will follow this up.

**Annual Report** – this has been distributed and will be put on to the HC intranet. Any comments welcomed – so we can prepare for the next one.

**Parenting sub group**- 2 meetings to date and the functions and purpose of this group have been identified. There is also significant discussion as to how to engage learning centres and others in parenting education and post parenting courses support for parents.

There is likely to be a seminar for stakeholders in August to look at the different models available to us in R+C.

The NOF QCC programme post has been filed and we will therefore see 4 WS courses over the next year being delivered in Cromarty – Ullapool or Gairloch, Muir of Ord + Milton- Janet Walker H Visitor has taken up this post.

The Highland Parenting Post has been filled by Alan Richards.

**Training and Qualification** – waiting to hear from RACE in respect of application for financial assistance to training programme across the area. There is a need if this is successful to re-invigorate the Sub group – previously was Helen S – Dorothy – Stephanie – Fiona M - Morag R - A date will now be set for next meeting

**Full day facilities**- financial assistance has been requested for the new nursery in Dingwall which may open late / early next year

And assistance for facility in Alness has also been granted – there will be a need to renegotiate some of the package from WFF due to a change in emphasis of this project.

Kilcoy Kids are looking at expanding their service to be able to provide Pre-school Ed

– and are asking for financial assistance to do this – IG will meet with them to discuss.

### **Childminding**

Meeting with the Evanton CM to pilot OOSC and developing a network their and looking at ways of raising their profile – such as marketing.

### **4. Highland 2007 + Youth Music Initiative.**

#### **Wendy Sanders.**

Wendy discussed various funding opportunities.

#### Highland 2007

The maximum grant available is £30,000 and Science & Environment projects particularly welcomed. Hopefully this will be well subscribed and this can be applied for now up until 2007. The same project must be applied for to cover all 3 years.

Applications to Wendy.

#### Youth Music Initiative

An audit has been done and gaps have been found in 1-5 year olds and 13-25 year olds and the funding for could be applied for from this initiative. The pre 5 scheme is 1 year long and the first deadline for applications is 4<sup>th</sup> July and the second is October. It is hoped to have specialist musicians in with the pre 5's and training should also be available for staff. John McGeogh from 'Arts in Motion' is prepared to work with the Partnership on this.

A small working group will be arranged to attend the first meeting, to include Fiona Morrison, Katy Kitchingham, Yvonne Munro, Morag Robb, Susan Campbell, Helen Sharp and Gillian Newman. The date for this is still to be set.

Ian thanked Wendy for putting on Drumming sessions @ some of the Out of school Clubs over the summer.

### **5.– Creative Recycling Project Safe strong and Free – Real Nappies- Katy Kitchingham**

#### **Creative Recycling Project**

Funding is available for a 9 month for the Scrap store - project to March 2006. Deborah Carter and Jelica Gavrilovic have been appointed to develop the Scrap store. Training, advice and clean safe scrap materials should become available for groups and individuals soon – contact project on 01349 832989 at Arts in Motion in Evanton “**Safe, Strong & Free**”. Workshops have been delivered to around 20 nurseries in R+C and the project is going well. The AGM for “Safe, Strong & Free” is to be held at the end of the summer and new committee members are required.

“**Highland Real Nappy Project**”. This is to promote the use of real nappies some of the benefits being health and financial. Penny Wilson will job share with Katy to provide support and information to families and carers. A network of volunteers are required to go to homes and nurseries etc and a range of nappies can be borrowed on a trial basis with a £600 - £1000 saving per child. 100 parents are also required for an incentive scheme for a survey to be undertaken. A bucket of nappies is available for £10.00 under this scheme – Volunteers required- contact Katy on 01349 851634

### **6. The Alan +Project.**

**Bob Litster** - Leaflets were handed out regarding problems in “Fortress Childcare” which is to help reduce the gender imbalance of the childcare workforce. Attitudes, values and stereotypes need to be looked at. HPS staff banking to be used to allow

men to 'test the water'.

Links – working with “Equal Opportunities” and an Edinburgh based company, “Men in Childcare”. Promotional materials will be available in approx. 2 weeks time.

## **7. Updates**

**Gillian Newman** – Gillian was sorry to have missed Wester Ross visits but looks forward to the full report.

Letters will be put out to Playscheme's and OOSC's to have a visit if required from HCF.

**Helen Sharp** – Helen will be alternating meetings with Glynne Williamson.

**Glynne Williamson** – Introduced herself as the Early Education Officer for Easter Ross.

**Susan Campbell** – New young dads to be referred for parenting programme.

Problems with finding base in Dingwall still ongoing. Ross County seems to be falling by the wayside but hopefully will be resolved by the end of the summer.

**Jane McKenzie** – Job design changing – more performance based with staff.

Jane stated she can only attend 1 in 3 meeting but is always available on the telephone.

**Morag Robb** – Playscheme venue moving from Strathpeffer to Dingwall Academy. The AGM is at the end of August and new directors are required.

**Yvonne Munro** – Family First continues to support workers but is closing for 6 weeks. Road shows went very well but some things could be changed next time.

Problems with toddler group in Ullapool, only 4 members on committee and they are all leaving as their children are going. Support worker is also required to help set up.

**Susan Kruse** – Annual report is excellent. 3 o'clock club is only licensed for 40 and expansion is not happening yet - but being worked on. Reported that Partnership meetings are very helpful but unsure if information is getting to all the clubs.

**Fiona Morrison** – 2 full time co-ordinators have been appointed, Morven and Rachel. Strathpeffer and Dunglass OOSC will not be operating over the summer.

**Jessica Dodd SCMA** – Jessica is based in Gairloch and has attended all the Road shows. Training for childminders is ongoing.

Jessica is also with the Meningitis Trust part time and is willing to speak at any club.

**Catherine Zawalynski, NHS Highland** – Requested 'Early Years Workers' to be included in annual report.

**Susan Campbell** – Worried about a number of children this year not reaching 3 until after 28<sup>th</sup> Feb but potentially have 7 months with nothing. Solutions requested

## **8. A.O.C.B.**

**Gillain Newman HCF** will prepare a presentation for the next Partnership meeting on the HCF

## **9. Date of next meeting**

22<sup>nd</sup> August 2005 at 10.00 at Conon Family Resource Centre.